

HKSF Protocols of Protection of HK Participants in Overseas Events (Covid 19)

For the protection of the HK sailors, coaches and team leaders taking part in overseas events at the time of Covid 19 pandemic, HKSF requires HK sailors who are supported by HKSF and their coaches team leaders, training partners, parents and other supporters in overseas events (collectively “**HK Participants**”) to observe these Protocols while they are taking part in overseas events, i.e. 72 hours before arrival at the event venue until departure from the event venue.

Pre-Departure Protocol

- All HK Participants must be fully vaccinated before departure from Hong Kong for an overseas event
- 48 hours before departure all HK Participants will take an antigen test or antibody test in Hong Kong

On arrival in the country of the overseas event

- All HK Participants will take an antigen test or antibody test within 72 hours of arrival at the overseas event venue or at such time in such manner according to the more stringent statutory or regulatory requirements of the overseas country of the event

Transportation and accommodation arrangements outside Hong Kong

- Travelling will be done in private vehicles if it can be arranged
- If travelling by public transport, masks must be worn and the relevant local social distancing measures must be observed
- No sharing of accommodation with non HK Participants
- The team’s accommodation location to be reported to HKSF
- All food to be eaten in accommodation
- Masks to be worn at all times with regular hand washing, and hand sanitiser provided
- Follow the HK Government’s Travel Advice available at <https://www.coronavirus.gov.hk/eng/travel-advice.html>

Training and racing arrangements outside Hong Kong

- Boats will be rigged at least 1.5 m apart from each other or such other distance under the relevant local social distancing measures
- Do not use common changing rooms
- Masks to be worn onshore at all times with regular hand washing, and hand sanitiser provided

Medical Planning

- All HK Participants must be covered by medical insurance while travelling

- Identify the local medical care providers and facilities in the area of the overseas event
- Daily temperature check and team leader to keep a daily temperature log
- Team leader to make health status report of all HK Participants to HKSF weekly if no fever or symptom is detected
- If a temperature or symptom is detected, the whole team would self-isolate and team leader shall make an immediate report to HKSF
- Team leader would contact the relevant local health authority for testing of the individual having a fever or showing symptom and if necessary the whole team
- A self-isolation and/or quarantine would be put in place at the team's accommodation under the guidance of the local health authorities

Crisis Planning

- Should the team's location show signs of a significant increase in infections the team must seek to leave the area to a safer location or return to Hong Kong, and if required seek the local health authority permission to leave
- If possible all HK Participants should get tested
- Team leader must liaise with HKSF on any situation in the first instance and be guided by them on messaging

Positive Case Procedure

1. Definitions

- An incident is a situation that could potentially lead to an athlete becoming ill, or becoming infected with COVID - 19 while training or competing overseas.
- An emergency is a situation that requires immediate actions to deal with an incident.
- A crisis is when normal procedures and resources cannot deal with an emergency, situation/incident

2. Purpose of the Plan

- To assist HK Participants involved in training or competition overseas, in any situation that constitutes an incident, emergency or crisis.
- To give structured action guidelines to prepare the sailors, coaches, team leaders and HKSF for any possible crisis.
- To control and reduce negative consequences, which could cause damage or harm to the health and safety of the sailors, coaches and team leaders or the reputation of HKSF

3. Reason for the Plan

- To create an awareness of possible risks and to stimulate the appropriate behaviour in the case of an emergency or crisis.
- Formulate a structured approach to assist in the management of a crisis
- Safety, a core value, is our primary concern.

4. Incident Management Team (IMT)

- The Incident Management Team is a group of people who advise on and/or manage an incident, emergency or crisis. The IMT will be led by HKSF President or Vice President and composed of representatives of the clubs and class associations which support our

sailors doing the relevant overseas events, and depending on the nature of the incident, emergency or crisis, such expertise as required and people available.

- The descriptions below outline the responsibilities of IMT members who MAY be called upon. The first IMT meeting for any incident should ideally include the following personnel but other team members and expertise may also be called on depending on the nature or severity of the incident.

Lead – HKSF President or Vice President

- Ensure Incident Management Team (IMT) is activated and constituted with the appropriate expertise (people) and resources
- Activate the Emergency plans
- Liaise and update HKSF Council and the relevant funding agency (e.g. HKSI, LCSD) on a regular basis
- Set up meeting schedule for IMT (if required)
- Set out procedure and communications' structure
- In the event of a serious health issue or fatality ensure the family of the relevant HK Participants are informed
- Decide on information release (who, what and when)

Communications – HKSF, relevant clubs and class associations

- Liaise with the team, PR and any Press Officers of other organisations involved
- Brief/advise the team on the Media response to a situation or possible responses.
- Deal with direct media questions to management
- Make public statements to the press
- Ensure all staff not directly involved with the incident, emergency or crisis are briefed
- Ensure the relevant families are briefed at regular intervals

Initial Actions if an infection is suspected

1. Team leader to establish nature of medical condition
2. Consult local health authorities and establish (in writing if possible) the nature of medical advice
3. Inform HKSF
4. Inform the event organiser if required by the applicable rules of the event or local regulations
5. If confirmation of infection establish a list of potential contacts to self-isolate

Return to Hong Kong

- Follow the boarding, quarantine and other conditions imposed on inbound travellers under Cap. 599H, which are available at <https://www.coronavirus.gov.hk/eng/high-risk-places.html>